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RAMON C. CORTINES
SUPERINTENDENT OF SCHOOLS

October 29, 2014

Dr. David Rostetter
Office of the Independent Monitor
Modified Consent Decree
333 South Beaudry Avenue, 18th Floor
Los Angeles, CA 90017

Dear Dr. Rostetter:

I am writing to inform you of the recent changes in project leadership and the project organizational structure for the My Integrated Student Information System (MiSiS) Project. A brief update on the Parent Access Support System Portal (PASSport) will also be provided.

As indicated in your Annual Report, the current MiSiS Project composition was not structured in an optimal way to coordinate across development, training, change management, charter school implementation, and recent data correction efforts for external systems. In order to adequately plan and resolve these problems, a new Program Manager position has been established and will be responsible to manage the coordination of all the teams to ensure that these issues are addressed. This modified project organization structure will increase transparency and accountability.

Gary Sabia, who has been assisting with the MiSiS Project, will be assigned as MiSiS Program Manager. Mr. Sabia has successfully managed the implementation of several Information Technology projects within the District. Key changes to the project organizational structure are listed below:

- The Program Manager will manage and oversee the project managers responsible for each focus area, Charter School implementation, Training, and the newly formed teams for Data Quality, Interfaces and Conversion, and Project Stabilization.
- Additional resources, including project managers, and project funding will be requested to support the proposed organizational changes and ongoing work efforts, including the Development Team, Reports/Integration Team, Subject Matter Experts, QA Testing Team, Infrastructure Support, Technical Database/Web Server, Training, MiSiS 2.0 Blueprint Development, PASSport, Charter Schools, and MiSiS Customer Support. This staff augmentation is necessary to support the challenges the District has with data quality, testing, training, Gradebook and charter school implementation.
- To ensure the ongoing maintenance of the MiSiS application, the Project Stabilization team will be formed to research, prioritize, develop, test, and implement solutions to bugs and enhancements of already deployed modules to ensure these modules meet the needs of the schools. An Infrastructure team will be formed to gain the necessary knowledge and expertise in server and performance tuning.

This new project organization structure will enable the MiSiS team to focus on precision and user functionality issues. The MiSiS team will also focus on school-based events to ensure that upcoming functionalities are ready when the schools need them. Additionally, there will be more opportunities for teachers, administrators, and school staff to provide valuable feedback into the design and testing of upcoming functionalities.

I also want to inform you that we have terminated for convenience Dr. Bria Jones' contract effective October 31, 2014.

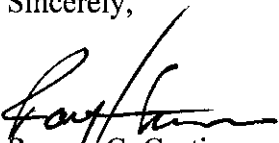
PASSport Update

PASSport is ADA compliant and the implementation will be aligned with the mandate and deployment of the Gradebook. The PASSport team will continue to conduct testing, trainings, and demonstrations to parents, principals, and teachers as well as organize ongoing parent outreach efforts.

Due to recent changes in the District's leadership, MiSiS Project leadership and the need to gather more end user feedback for the Gradebook usage and the charter school implementation, the District is proposing to submit the amendment to the MiSiS Project Implementation Plan to you for discussion prior to the January 2015 MCD Meeting of the Parties.

I look forward to meeting you and working with you. The LAUSD is diligently working on improving MiSiS to better serve the needs of our students, parents, teachers, administrators, and school-based staff.

Sincerely,


Ramon C. Cortines
Superintendent of Schools

c: Matt Hill
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